

EXHIBITOR					
INVOICING DETAILS	Business name:				
	Street:			Town:	
	Reg. No.:	Tax No.:	ZIP:	Country:	
<b>Contact person to communicate with the organizer:</b> Name:				Phone:	<b>Email to send invoices to:</b>
Name:				Email:	
Postal address /will be used to deliver passes/:					
REPRESENTING AGENCY /Complete only if you want all documents and invoices to be sent to your representing agency./					
INVOICING DETAILS	Business name:				
	Street:			Town:	
	Reg. No.:	Tax No.:	ZIP:	Country:	
<b>Contact person to communicate with the organizer:</b> Name:				Phone:	<b>Email to send invoices to:</b>
Name:				Email:	
CO-EXHIBITOR /All communication, orders, payments ect. is via a registered exhibitor only. If a company has more co-exhibitors please mention this fact in the email./					
Business name:					
Street:			Town:		
Reg. No.:	Tax No.:	ZIP:	Country:		
Phone:			Email:		
Web:			Contact person:		
SECTION /This is not a catalogue entry form. Expositions will be located according to the product group./					
Fill in only one dominant field /see nomenclature/:					
OBLIGATORY ORDER OF EXHIBITION SPACE /Minimum depth of exposition is 3 m. Length and depth must be in whole meters./					
	m <sup>2</sup>	width x depth /m/	till 30. 11. 2021	from 1. 12. 2021	Total price
Exhibition space without stall up to 49 m <sup>2</sup>			146,0 €/m <sup>2</sup>	158,0 €/m <sup>2</sup>	
Exhibition space without stall 50 - 99 m <sup>2</sup>			142,0 €/m <sup>2</sup>	154,0 €/m <sup>2</sup>	
Exhibition space without stall 100 - 149 m <sup>2</sup>			138,0 €/m <sup>2</sup>	150,0 €/m <sup>2</sup>	
Exhibition space without stall 150 - 199 m <sup>2</sup>			134,0 €/m <sup>2</sup>	146,0 €/m <sup>2</sup>	
Exhibition space without stall 200 - 299 m <sup>2</sup>			130,0 €/m <sup>2</sup>	142,0 €/m <sup>2</sup>	
Exhibition space without stall 300 - 399 m <sup>2</sup>			126,0 €/m <sup>2</sup>	138,0 €/m <sup>2</sup>	
Exhibition space without stall over 400 m <sup>2</sup>			122,0 €/m <sup>2</sup>	134,0 €/m <sup>2</sup>	
Outdoor exhibition space			76,0 €/m <sup>2</sup>	80,0 €/m <sup>2</sup>	
Location in a row <input type="checkbox"/> YES <input type="checkbox"/> NO					
<b>Corner type*</b> /2 sides open/ <input type="checkbox"/> YES	surcharge			surcharge	
	20 - 49 m <sup>2</sup> + 20%	50 - 99 m <sup>2</sup> + 15%	100 m <sup>2</sup> a více + 10%	50 - 99 m <sup>2</sup> + 20%	100 - 199 m <sup>2</sup> + 15% 200 m <sup>2</sup> a více + 10%
<b>Island type*</b> /4 sides open/ <input type="checkbox"/> YES	surcharge			surcharge	
	100 - 199 m <sup>2</sup> + 20%	200 - 399 m <sup>2</sup> + 15%	400 m <sup>2</sup> a více + 10%	50 - 99 m <sup>2</sup> + 15%	100 - 199 m <sup>2</sup> + 10% 200 - 399 m <sup>2</sup> + 5% 400 m <sup>2</sup> a více + 0%
<b>Half-island type*</b> /3 sides open/ <input type="checkbox"/> YES			<b>Location on main hallway*</b> <input type="checkbox"/> YES		
Registration fee					<b>356 €</b>
Registration fee for co-exhibitors <input type="checkbox"/> 356 € / 1 co-exhibitor					
<b>TOTAL:</b>					
Other notes concerning stall location:					

**Beginning of space allocation: 15. 2. 2022**

\* Allocation of a smaller than specified exhibition area is possible only after consultation with Trade Fair organizers. In such cases allocation surcharge still applies.

**Prices are without VAT.** TERINVEST, spol. s r. o., is entered in the Trade Register administrated by the Municipal Court in Prague, division C, enclosure 16744.

**We declare that we have acquainted ourselves and agree with the terms and conditions of participation in the trade fair organized by TERINVEST.**

**We declare we agree with sending information to our contact details and we agree with processing and saving our personal data in accordance with EU General Data Protection Regulation (GDPR).**

Date:

Signature, stamp  
of exhibitor:

Confirmation of  
receiving order form:

# GENERAL TERMS AND CONDITIONS FOR AMPER TRADE FAIR

## I. Organizer

TERINVEST, spol. s r.o., Bruselská 266/14, 120 00 Praha 2 (herein 'TERINVEST').

## II. Exhibitor

Any person or legal entity participation of whom/which on a trade fair has been confirmed by TERINVEST.

## III. Application and assignment of space

**III.1.** The application form filled out properly and submitted to TERINVEST, to which a booking form for the exhibit space is affixed, is deemed to be a binding. TERINVEST shall decide on any accepting, rejecting or reducing the order of the exhibit space at its sole discretion without any obligation of reasoning any such decision. No application shall be accepted if Participant's line of business does not comply with the nomenclature of the trade fair. The contractual relationship, i.e. the Contract, shall be established upon confirmation of the application form, to which a binding booking form for the exhibit space is affixed, unless the order for the exhibit space is reduced by TERINVEST; if this is the case, this reduction shall establish a new proposal of the Contract, which shall be entered into based on accepting such TERINVEST's proposal by the Exhibitor. A letter of acceptance shall be sent by TERINVEST and accompanied by an invoice for a down payment of the rental fee including breakdown of relevant VAT. For applications received after 1st of January of the respective calendar year, an invoice is issued in the amount of 100 % of the rent and registration fee.

**III.2.** Once the down payment of the rental fee in the amount specified by TERINVEST and the registration fee has been covered by the Participant, a Letter of Location shall be sent to the Exhibitor by TERINVEST through which the space booked and stand number is assigned to the Exhibitor. At the same time, an invoice for a down payment of the remainder of the rental fee including relevant VAT is raised by TERINVEST. A full payment of the rental, registration fee and services related to the Exhibition Centre including any relevant VAT is a precondition for handing over the exhibit space within a specified date. TERINVEST will issue a final invoice with a billing of other services provided at the trade fair within 14 days after the end of the trade fair.

**III.3.** The location allocated to the Exhibitor may be changed at the discretion of TERINVEST without any Exhibitor's consent, of which, however, the Exhibitor shall be notified without any delay. In such case, the Exhibitor will not be entitled to any compensation for damage suffered based on the alteration of the stand location.

**III.4.** The space allocated may not be rented by the Exhibitor to any other third party, with a joint participation of several enterprises on a single exhibit being the only exception. In such case, the Exhibitor shall be obliged to cover a co-exhibitor's registration fee for every additional enterprise. In case of breach of the provision above, the Exhibitor will be obliged to cover a double co-exhibitor's registration fee in the course of the event.

**III.5.** If the Exhibitor fails to pay the amounts above, i.e. the full rental fee, as well as any down payment due within the periods specified on the invoices, any such Exhibitor's delay shall be deemed a substantial breach of contractual obligations, and TERINVEST shall be entitled to withdraw from the Contract and refuse the Exhibitor to enter the premises. If the exhibitor doesn't participate of the trade fair, exhibitor is also in this case obliged to pay the advance invoices already issued. Their payment and subsequent settlement in the form of a contractual penalty terminates the obligations of the contracting parties to this contract.

## IV. Exhibit space rental fee and registration fee

**IV.1.** The size of the exhibit space is minimal 9 sqm, the form of the exhibit space must respect the ratio of the longer side to the shorter side up to a maximum value of 2,5. The rental fee shall be specified based on the size of the space, where each incomplete square meter shall be charged as complete. The rental fee shall be specified for the period of preparation work, the event as such and clearing of the stand, and shall include: overall preparation, organization, production, publicity of the trade fair and services related to the Exhibition Centre and exhibition halls.

**IV.2.** The exhibitor's and co-exhibitor's registration fee shall be a non-reimbursable payment and is payable upon registration for participation in the fair.

## V. Terms of payment and sanctions

**V.1.** The Exhibitor undertakes to pay to TERINVEST for any and all provided services within the due date as specified in the invoice. If the amount invoiced is not paid by the Exhibitor within the due date as specified in the invoice at the latest, an interest at the rate of 0.1% from the amount that had not been paid within the due date is hereby set up by the Parties for each day of the delay. This arrangement above shall not affect any TERINVEST's right to withdraw from the Contract as stipulated by the section III.5.

**V.2.** If the Exhibitor's participation at AMPER trade fair is cancelled or the exhibit space obligatorily booked is reduced by the Exhibitor, any already covered amount of the rental fee or a proportionate part thereof shall be returned to the Exhibitor if a letter of cancellation in writing relating to the booked space or a part thereof is delivered to TERINVEST no later than five months prior launching the trade fair.

**V.3.** Any earlier cancellation in writing of an exhibit space already booked or a part thereof by the Exhibitor than five months prior launching the trade fair shall be deemed a breach of Exhibitor's obligation of regular participation and in such case the Exhibitor shall be obliged to pay to TERINVEST a contractual penalty as follows:

**a)** 50% of the rental fee for the exhibit space that had been obligatorily booked if the cancellation takes place sooner than five months prior launching the trade fair,

**b)** full rental fee as primarily agreed if the cancellation takes place sooner than two months prior launching the trade fair.

## VI. Realization, operation and liquidation of exhibition stands

**VI.1.** The Exhibitor shall have the right of placing an order for building the stand and any additional services related to the stand furnishing with any vendor. The Exhibitor shall have the right of using Exhibitor's own stand and equipment.

**VI.2.** The maximum height of the exhibition stands including banners shall be 5 m unless permitted otherwise at the sole discretion of TERINVEST. The exhibitor is, during assembly and the exhibition, fully responsible for obeying Technical-Safety Regulations of Brno Exhibition Centre and Organizing Instructions of TERINVEST, which are an integral part of the General Conditions. Projects of multi-storey stands must be submitted to TERINVEST for approval. In addition, the Exhibitor shall be obliged to submit to TERINVEST a structural engineer's certificate for any multi-storey stands on day of launching the trade fair at the latest.

**VI.3.** The Exhibitor shall be obliged to submit to TERINVEST a design plan of the exhibition stand within a specified date prior launching any preparation work. Any architectural design of the exhibition stand may not be restricting any other exhibition stands in the neighborhood. Exhibition stands are to comply with fire prevention conditions (see Technical-Safety Regulations). Projects of multi-storey stands must be submitted to the Fair Administration fire-fighting specialist for evaluation and approval as early as in the stage of their designing. The exhibitor must state on the application his/her intention of building a multi-storey stand on the exhibition area.

**VI.4.** If the back part of the exhibition stand exceeds 2.5 m in height, it must be designed to not visually disturb the look of the neighboring exhibits.

**VI.5.** The Exhibitor shall be obliged to check and comply with the heights, carrying capacity, or also other technical parameters that exceed the standard parameters specified in the booking form or those existing in the exhibition premises, e.g. sizes of doors, etc.

**VI.6.** Any order for power and water supply as well as a telephone line may be placed by the Exhibitor exclusively with TERINVEST within a specified date prior launching the trade fair.

**VI.7.** Any assembly work related to the Exhibitor's own stand can be carried out only within a time specified by TERINVEST at its sole discretion. When building exhibition stands, the Exhibitor shall be fully responsible for activities of a builder company authorized by the Exhibitor in the exhibition premises.

**VI.8.** The Exhibitor or any company authorized by the Exhibitor may not liquid any exhibit items and exhibition stand as such before the trade fair is over.

**VI.9.** Any damage caused by defective wiring inside the exhibition stand shall be a full responsibility of the Exhibitor. The Exhibitor must submit to TERINVEST an inspector's report concerning the wiring inside the exhibition stand made by an authorized engineer on the day of launching the trade fair at the latest.

**VI.10.** The Exhibitor shall be responsible for the exhibit space and any equipment and installations rented by TERINVEST; the space and any such equipment and installations must be returned undamaged when the event is closed. If the exhibit space, exhibition premises and any equipment and installations rented by TERINVEST are damaged, fouled or contaminated by the Exhibitor, any such damage caused must be fully covered by the Exhibitor to TERINVEST.

**VI.11.** The Exhibitor shall be obliged to dispose of any waste borne by the Exhibitor on Exhibitor's account. To fulfil this, the Exhibitor shall be obliged to book waste containers or remove any such waste by Exhibitor's own means. Following the disassembly, the Exhibitor must hand over the exhibit space cleaned up and undamaged, which must be recorded by means of a hand over certificate in writing made by and between the Exhibitor and TERINVEST. If the Exhibitor fails to hand over the exhibit space as required, TERINVEST shall be entitled to charge a contractual penalty of 100 CZK/m<sup>2</sup> of the booked exhibit space corresponding to the cleaning expenses.

**VI.12.** The Exhibitor undertakes to adhere to the times of entry into and departure from the exhibition premises as specified by TERINVEST. All Exhibitor's personnel shall be obliged of bearing Exhibitor's ID cards in a visible manner over the period of the trade fair.

**VI.13.** In the exhibition halls is forbidden smoking (including electronic cigarettes) and manipulation with open fire. Entry with a pet (dog, cat, etc.) is forbidden into the exhibition grounds. It is forbidden to move on a bicycle and other wheeled vehicles in the exhibition grounds.

## VII. Promotion and publicity

**VII.1.** The Exhibitor shall be entitled to promote the Exhibitor's products solely in Exhibitor's own exhibit. Installation of company's eye-catchers, distribution of leaflets or sticking promotional or info materials outside exhibitor's own stands – on windows, walls, floors or columns in halls are not permitted. The Fair Administration is entitled to forbid any advertising which does not comply with the provisions of the aforesaid paragraphs or to remove it at the exhibitor's expense. No presentation of the Exhibitor may disturb or restrain any other neighboring exhibit. Any posters, banners and other promotional media may be placed outside the exhibition stand only where specified by TERINVEST; any such placement shall be subject to special charges. Any presentation may be prohibited or limited by TERINVEST in case that noise, dust, waste products and vibrations are generated and normal operation of the event is affected. On the edge of the fair stand, the noise level must not exceed the limit of 70 dB as defined in the government regulation No. 148/2006 Coll., as amended later on. For purposes of music production the exhibitor is obliged to ask for the approval of the competent administrator of copyrights (OSA, INTERGRAM) – according to the Act. No. 121/2000 Coll., Act on Copyright, as amended later on and the pay special charges. Operation of acoustic advertising disturbing of other exhibitors is prohibited.

**VII.2.** The Exhibitor thereby agrees with forwarding offers and proposals related to Exhibitor's participation on the trade fair in accordance with Act 480/2004 Coll. on advertisement control.

**VII.3.** In accordance with Act 121/2000 Coll., copyright act, the Exhibitor thereby grants its consent to TERINVEST with production of and publishing sound and picture records related to presenting TERINVEST or trade fair, in which the Exhibitor was participating, without any Exhibitor's right for compensation.

**VII.4.** TERINVEST shall be entitled to using any text and picture data and materials submitted by the Exhibitor in order to promote and present TERINVEST or trade fair, in which the Exhibitor was participating.

**VII.5.** In accordance with the EU General Data Protection Regulation (GDPR), TERINVEST as the organizer has a right to process, save and store personal data obtained from the Exhibitor, in order to properly organize the trade fair, in which the Exhibitor participates and to which Exhibitor gives a full permission.

## VIII. Losses and insurance

**VIII.1.** TERINVEST shall not be responsible for any Exhibitor's and/or co-Exhibitor's loss and destruction of or any damage to exhibited items, equipment and installations within the stand, merchandise, packages and packaging materials, no matter if any such destruction or any other damage took place before opening, in course of, or after closing the trade fair. TERINVEST shall arrange for general night surveillance and guarding of the exhibition premises. Any case of stealing any exhibited item must be reported by the Exhibitor to the Police Department. Any compensation for the damage will be only possible via an insurance company. In order to make this possible, the Exhibitor shall arrange a policy concerning the insurance of exposition, any exhibited items and equipment.

**VIII.2.** The Exhibitor is free to place an order for a special guarding of the Exhibitor's stand with TERINVEST.

## IX. Final provisions

**IX.1.** If TERINVEST is unable, as a result of circumstances for which TERINVEST cannot be held responsible (force majeure), to open the trade fair in question or arrange for the activities of such trade fair, either fully or in part, it shall notify the Exhibitor without any delay. All and any obligations established upon the contract on Exhibitor's participation already signed shall expire and the Exhibitor shall not be entitled to any claim for compensation of any damage incurred. In this case, TERINVEST is entitled to require exhibitors to pay for the services ordered and already implemented in full and for services not implemented or only partially implemented, to demand payment for their preparation corresponding to the stage of elaboration.

**IX.2.** Any alterations and additions to this contractual relationship shall not be valid and take effect unless agreed in writing.

**IX.3.** Any Exhibitor's claims towards TERINVEST must be raised by means of TERINVEST's responsible staff member in writing once any defect is found without any delay, however, on the last day of the trade fair at the latest, otherwise such Exhibitor's right shall expire.

**IX.4.** The Exhibitor shall have the right to claim the amount that is equal to maximum of 100% of fully covered payments for rental of the exhibit space as compensation for damage, which shall be at the same time the maximum foreseeable damage incurred as a result of breach by TERINVEST.

**IX.5.** Any contractual relationships shall be subject to the Czech law.